

**CHAPTER 3.42
CLAIMS PAID APPROVAL**

Sections:

- 3.42.010 Authority
- 3.42.020 Issuance of Checks and Warrants Before Claim Approval
- 3.42.030 Procedure Established
- 3.42.040 Internal Control/Policy

- 3.42.010 Authority: RCW 42.24.180, as now enacted or hereafter amended, provides the city may establish a process for the approval by the City Council of checks and warrants issued prior to approval by the City Council. (Ord. 1292, 1987; Ord. 1206, 1986)
- 3.42.020 Issuance of Checks and Warrants before Claim Approval: Checks and Warrants are authorized to be issued in payment of claims prior to the City Council approving the claims, according to law and subject to the process and procedures set forth in this ordinance and the internal controls adopted by Council. (Ord. 2519, 8/25/09; Ord. 1292, 1987; Ord. 1206, 1986)
- 3.42.030 Procedure Established:
- A. The City Council shall review the documentation supporting claims paid and shall approve or disapprove of all such checks and warrants issued in payment of claims paid at its next regularly scheduled meeting following the issuance of the checks and warrants for all checks and warrants issued prior to said meeting.
 - B. If the City Council should disapprove any claims paid, the City Manager and Finance Director shall recognize as receivable the disapproved claims paid and shall diligently pursue collection until said sums are collected or the Council is satisfied and approves the claims. (Ord. 2519, 8/25/09; Ord. 2185, 11/23/04; Ord. 1292, 1987; Ord. 1206, 1986)
- 3.42.040 Internal Control/Policy: The Finance Director shall develop a written internal control policy to be approved by the City Council to ensure the greatest possible protection to the city in the matters subject to this ordinance. (Res. 1356, 8/25/87; Ord. 1206, 1986)